

CLAY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
February 13, 2012

The Supervisors of Clay Township met on a regularly scheduled meeting date of February 13, 2012, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Justin Harnish, Vice-Chairman and Keith Martin, Secretary.

Clay Township employee present was Bruce Leisey. Also present were Bob Lynn of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Shirk and Mejia, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Timothy Lausch called the Meeting to order at 7:00 p.m.

**Meeting Minutes**

Keith Martin made a motion, seconded by Justin Harnish, to approve the January 3, 2012 meeting minutes as printed in the February 13, 2012 agenda. \* The motion was approved unanimously.

Justin Harnish made a motion, seconded by Keith Martin, to approve the January 9, 2012 meeting minutes as printed in the February 13, 2012 agenda. \* The motion was approved unanimously.

**Treasurer's Report**

Justin Harnish made a motion, seconded by Keith Martin, to approve the Treasurer's Report for the month of January, 2012. \*The motion was approved unanimously.

**Visitors**

1. Erik Wolfe, 517 Foggy Bottom Road

Mr. Wolfe voiced concern that he has not seen a police patrol since he has lived there in 10 years. He also stated that children play on the road without adult supervision.

The issue of police protection was discussed, and it was acknowledged by Mr. Wolfe, that the police have and will respond to residents' calls.

Jennifer Mejia stated that parents not the Township are responsible for their own children. Mrs. Mejia also explained that the Developers Counsel said they are working on a plan of dedication of the roads.

Mr. Wolfe stated that he does not feel he is getting the services for the taxes he is paying.

The Board of Supervisors acknowledged his concerns with the situation and would like to accept dedication of the roads ASAP, provided the improvements meet Township standards and the required documentation is in place, however, the Developer has not yet offered the roads for dedication. Another meeting will be scheduled with Developer to discuss issues delaying the dedication process.

No other decisions were made at this time.

## 2. Rich Ruoff, Director of Tour de Lititz

Mr. Ruoff is requesting permission to hold the Lititz Road Race (Stage 1 of the Tour de Lititz) on the roads of Clay Township on Saturday, April 28, 2012 from 9:00 AM to approximately 3:00 PM.

Keith Martin made a motion, seconded by Justin Harnish to approve the request subject to approval by the Northern Lancaster County Regional Police Department. \* The motion was approved unanimously.

The Township Manager will notify Mr. Ruoff in writing when final approval has been given.

## **Engineer's Report**

### 1. Wildflower Pond Update

Tim Lausch, Bruce Leisey and Bob Lynn met with the residents of 307 & 309 Sweet William Way regarding the sinkhole located on their properties underneath a storm drain pipe. The Residents were informed they will be responsible for repairing the sinkhole and the Township Engineering will review the repairs once completed.

No other decisions were made at this time.

## 2. Two Cousins Plaza – Sinkhole Update

The Contractor would like to wait for solid drier ground before repairing.

The Board approved a delay in the repair based upon the wet conditions, but with the understanding that action needs to be taken as soon as possible and particularly before spring. The Engineer will continue to monitor.

## 3. HomeTowne Square – Basin Update

Bob Lynn, Township Engineer and Bruce Leisey, Township Manager met with Representatives from HomeTowne Square and Dr. Capiello, Peaceable Kingdom Animal Hospital. They are working at details addressing the concerns of all parties.

No decisions were made at this time.

## 4. Countryside Sinkhole Remediation

The Township Employees will excavate sinkhole and repair as much as possible with in-house labor.

The Township Engineer will shoot elevations, stake out the easement and identify objects in the easement which runs from the sinkhole through the development. After the data is compiled, the Township Manager will set up a meeting with the adjoining property owners to discuss options on improving the stormwater swale to eliminate standing water and improve drainage.

## 5. J. Lynn Good – Stormwater Exemption Request

The property located at 340 Indian Run Road is 0.975 ac in size. Mr. Good is proposing to construct a building addition to his house and driveway extension. In the past, exemptions of impervious areas were granted to agricultural uses, this exemption applies to existing residential lots of record based on the parcel sizes outlined on the exemption chart in Appendix A of the Stormwater Maintenance Ordinance.

The total impervious coverage of the building addition and drive will be 2,170 sq ft. The maximum allowable exemption would be 1,000 sq ft. The shortest flow path distance to the nearest downstream property line is 110'. This is true for all improvements. All of the flows generated from the proposed impervious areas will flow to an existing drainage low/stream to be conveyed off-site in the same manner as pre-development.

The Board of Supervisors requested additional information from Mr. Good to determine applicability of waiver. No decisions were made at this time.

6. Review of Snyder Lane Stop Bar Installation

The Township has not received any negative feedback on the stop bar that was installed in 2011. There have been no accidents reports since installation. The stop bar installation will be reevaluated in one year.

7. Request for “Ped Crossing” signs on Girl Scout Road at camp

Representatives from the Camp Furnace Hills Girl Scouts are requesting that the Township replace the old flashing ped crossing signs which are not working with new and updated signs. The Camp agreed to maintain the signs in the future.

The Township Engineer recommended an updated sign with a single flasher and cross walk markings on the road at the access point. The flasher will operate only at times needed.

The Board of Supervisors authorized the Township Manager to compose an agreement with the camp to complete the initial installation of the new signs and road markings and for the Camp to maintain the sign and road markings in the future.

8. Valley View Storm Basin Repair Approval

The Township Engineer reviewed the proposed sinkhole repair plan and approves of the proposed repair plan. Valley View will be informed in writing of the approval.

9. MS4 Application Processing

Bob Lynn reviewed with the Board of Supervisors the new MS4 regulations.

Justin Harnish made a motion, seconded by Keith Martin to authorize Bob Lynn, Township Engineer, to starts the MS4 application process. \* The motion was unanimously approved.

**New Business**

1. Approve listing of Assets transferred to the NLCRPD

After review, Justin Harnish made a motion, seconded by Keith Martin to accept the listing of assets compiled by the NLCRPD and transfer those assets over to the NLCRPD. \* The motion was unanimously approved.

2. Approve Ordinance to Collect Fees for Collection of Delinquent Municipal Accounts

After discussion, Justin Harnish made a motion, seconded by Keith Martin to adopt Ordinance #021312 to amend Chapter 24 of the Clay Township Code of Ordinances by adding a new Part 7, entitled Collection of Delinquent Municipal Accounts, Attorney Fees and Interest. \* The motion was unanimously approved.

3. Hempfield Rec Bike Ride

Justin Harnish made a motion, seconded by Keith Martin to approve the request from the Hempfield Area Recreation Commission to conduct the 3<sup>rd</sup> Annual Rec Alliance Bike Ride on Sunday, June 24, 2012 on roads in the Township contingent on approval from the Chief of the NLCRPD. \* The motion was unanimously approved.

4. Approval of installation of additional rear parking lot lighting

After a discussion, it was agreed that Bruce Leisey should investigate the energy efficiency of the current parking lot lights.

This item was tabled until the next meeting.

5. Approve Resolution to participate in Joint Road Maintenance Bidding

Keith Martin made a motion, seconded by Justin Harnish to approve Resolution #021312 to participate in a co-operative bidding and purchasing agreement for the procurement of road work identified as micro-surfacing and chip seal coating with multiple municipalities. \* The motion was unanimously approved.

6. Request from Republican Committee to use Meeting Room

Keith Martin made a motion, seconded by Justin Harnish to the request from Janice Breneman, Representative from the Clay Township Republican Committee to use the township meeting room on Thursday, February 23<sup>rd</sup> from 6:00 to 10:00 PM. \* The motion was unanimously approved.

**Bills to be Paid**

General Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the General Fund bills totaling \$48,113.90 for the month of January. \*The motion was approved unanimously.

Rec Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the Recreation Fund bills totaling \$753.97 for the month of January. \*The motion was approved unanimously.

Sewer Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the Sewer Fund bills totaling \$4,615.57 for the month of January. \*The motion was approved unanimously.

**Reports for the Month**

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. DMR
5. Solicitor's Report
6. Engineer's Report

**Adjournment**

Justin Harnish made a motion, seconded by Keith Martin, to adjourn the meeting at 9:30 P.M. \*The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Justin Harnish, Vice-Chairman

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Keith Martin, Secretary