

CLAY TOWNSHIP BOARD OF SUPERVISORS  
SPECIAL MEETING MINUTES  
December 21, 2012

The Supervisors of Clay Township met on a specially scheduled meeting date of December 21, 2012, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a special time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, and Justin Harnish, Vice-Chairman and Keith Martin, Secretary.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Tim Lausch called the meeting to order at 7:05 a.m.

**New Business**

1. Approve 2013 Budget

After discussion and review, Justin Harnish made a motion, seconded by Keith Martin to approve the 2013 General Fund, Rec Fund, Sewer Fund and Liquid Fuel Fund Budgets. \* The motion was approved unanimously.

2. Approve Traffic Signal Maintenance Agreement

Justin Harnish made a motion, seconded by Keith Martin to approve the 2013 CM High Traffic Signal Maintenance Agreement. \* The motion was approved unanimously.

3. Appoint Assistant Zoning Officer

Keith Martin made a motion, seconded by Justin Harnish to appoint Bruce Leisey as Assistant Zoning Officer. \* The motion was approved unanimously.

4. Appoint Assistant Secretary

Keith Martin made a motion, seconded by Justin Harnish to appoint Bruce Leisey as Assistant Secretary for the Board of Supervisors. \* The motion was approved unanimously.

5. Approve Purchase of Stand-by Generator

Justin Harnish made a motion, seconded by Keith Martin to approve the purchase of a 60 kw generator from Martin Machinery in the amount of \$18,432 which was the lowest phone quotation received. Other quotations received were Power Systems Electric for \$20,325 and Hoover Diesel Service for \$21,295. \* The motion was approved unanimously.

6. Approve Building Use Request

Justin Harnish made a motion, seconded by Keith Martin to approve the use of the Township meeting room by the Ephrata Area Republican Committee on Friday, January 11, 2013 at 7:00 p.m. for a "Meet the Judges" meeting. \* The motion was approved unanimously.

7. Approve Payment of Bills

Justin Harnish made a motion, seconded by Keith Martin to approve payment of the final bills for 2012. \* The motion was approved unanimously.

**Executive Session**

Keith Martin made a motion, seconded by Justin Harnish to enter into Executive Session at 7:45 AM. \* The motion was approved unanimously.

Keith Martin made a motion, seconded by Justin Harnish to exit Executive Session at 8:00 AM. \* The motion was approved unanimously.

Keith Martin made a motion, seconded by Justin Harnish to authorize the Township Solicitor and Township Assistant Zoning Officer to be a party to the January 3, 2013 Zoning Hearing for Kevin and Robin Ulrich. \* The motion was approved unanimously.

**Adjournment**

Keith Martin made a motion, seconded by Justin Harnish, to adjourn the meeting at 8:05 a.m. \*The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Justin Harnish, Vice-Chairman

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Keith Martin, Secretary