

CLAY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
December 12, 2011

The Supervisors of Clay Township met on a regularly scheduled meeting date of December 12, 2011, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Justin Harnish, Vice-Chairman and Keith Martin, Secretary.

Clay Township employee present was Bruce Leisey. Also present were Bob Lynn of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Shirk and Mejia, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Timothy Lausch called the Meeting to order at 7:00 p.m.

**Meeting Minutes**

Keith Martin made a motion, seconded by Justin Harnish, to approve the November 14, 2011 meeting minutes as printed in the December 12, 2011 agenda with the noted change to the 3<sup>rd</sup> paragraph of Executive Session replacing the wording “and water lines” to and above water lines owned by Ephrata Area Joint Authority. \* The motion was approved unanimously.

**Treasurer’s Report**

Justin Harnish made a motion, seconded by Keith Martin, to approve the Treasurer’s Report for the month of November, 2011. \*The motion was approved unanimously.

**Engineer’s Report**

1. Wildflower Pond Update

There has been no activity on the sinkhole in the basin.

The Township Solicitor has contacted Counsel for Dr. Busko & Joe Conigilaro regarding the issue. No decisions were made at this time.

The Board of Supervisors also reviewed Chief Leighty’s recommendation on No Parking signage in the Wildflower Pond development and concur with his recommendation. The Township Manager will inform the Developer of the installation requirement.

There is a sinkhole at 307 & 309 Sweet William Way that has been investigated and determined to be the responsibility of the residents to repair. The Township Manager and Keith Martin will meet with the residents regarding the repairs.

## 2. Hometowne Square – Basin Update

The Township received a sketch plan of proposal to mitigate the stormwater flow concerns for discharge from the Hometowne Square basin #1. The Township Manager and Township Engineer will meet with representatives of Hometowne Square on Tuesday, December 13, 2001 to review the proposed sketch plan.

No decisions were made at this time.

## 3. Two Cousins Plaza – Sinkhole Update

This item was included in #1 Wildflower Pond Update discussion.

## 4. Countryside Sinkhole Remediation

A new sinkhole has opened up on Countryside. The new sinkhole appears to be in an easement and the Township needs to determine who is responsible for the repairs.

The Township Manager and Township Engineer will meet with the homeowners to discuss repairs.

No further decisions were made at this time.

## **Old Business**

### 1. Discussion on Building Leases

There was discussion on the leases for the Police Station and old Township Building.

The Township Manager will make the discussed modification and meet with the Police Commission regarding those changes.

No further decisions were made at this time.

## **New Business**

1. Approve Traffic Signal Maintenance Contract for 2012

After review, Justin Harnish made a motion, seconded by Keith Martin to approve the C.M. High traffic signal maintenance contract for 2012 in the amount of \$1,324.00. \* The motion was unanimously approved.

2. Approve Advertising of 2012 Meeting Dates

After discussion, Justin Harnish made a motion, seconded by Keith Martin to approve the advertising of the Clay Township 2012 Meeting Dates as published in the December 12, 2011 agenda. \* The motion was unanimously approved.

3. Approve Request for Building Modifications

After review and discussion, Keith Martin made a motion, seconded by Justin Harnish to approve the renovations to the current police squad room as per the design submitted. The Township will apply for building permit and costs will be assumed by the Northern Lancaster County Regional Police Department. \* The motion was unanimously approved.

4. Approve Advertising of Special Meeting to approve 2012 Budget

Keith Martin made a motion, seconded by Justin Harnish to approve the advertising of a special meeting on Wednesday, December 28<sup>th</sup> at 7:00 AM to approve the 2012 Budget. \* The motion was unanimously approved.

5. Approve SRO Agreement for 2012 and 2013

This item was tabled until the next meeting.

6. Approve Workers Compensation Proposal with SMT

Justin Harnish made a motion, seconded by Keith Martin to execute the Agreement with Susquehanna Municipal Trust for workers compensation for 2012 in the amount of \$17,655 less a credit of \$9,253 when the Clay Township Police Department is disbanded. \* The motion was unanimously approved.

7. Electricity Proposal

After review, Justin Harnish made a motion, seconded by Keith Martin to accept the proposal from Champion Electric for 2012 in the amount of \$.0715 per KWH with no early termination penalty. \* The motion was unanimously approved.

8. Holiday Function

Justin Harnish made a motion, seconded by Keith Martin to approved payment of the cost of a holiday function for each employee on Wednesday, December 21, 2011. \* The motion was unanimously approved.

**Bills to be Paid**

General Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the General Fund bills totaling \$40,823.83 for the month of November. \*The motion was approved unanimously.

Rec Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the Recreation Fund bills totaling \$177.77 for the month of November. \*The motion was approved unanimously.

Sewer Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the Sewer Fund bills totaling \$3,337.46 for the month of November. \*The motion was approved unanimously.

**Reports for the Month**

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. DMR
5. Solicitor's Report
6. Engineer's Report

**Adjournment**

Keith Martin made a motion, seconded by Justin Harnish, to adjourn the meeting at 8:10 P.M. \*The motion was approved unanimously.

Clay Township Board of Supervisors

---

Timothy Lausch, Chairman

---

Justin Harnish, Vice-Chairman

---

Keith Martin, Secretary