

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
September 9, 2019

The Supervisors of Clay Township met on a regularly scheduled meeting date of September 9, 2019, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Tim Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Also, present was Bruce Leisey, Township Manager, Bob Lynn of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Mejia Law Group, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Tim Lausch called the Meeting to order at 6:32 p.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the August 12, 2019 meeting minutes. * The motion was unanimously approved.

** Bruce Leisey informed the audience that the Board of Supervisors held an Executive Session on 8/29/19 at 7:00 AM to review the Ephrata Borough Sewer Agreement draft. No decisions were made at the meeting.

Treasurer's Report

Keith Martin made a motion, seconded by Gary Landis to approve the Treasurer's Report for the month of August 2019. * The motion was unanimously approved.

Visitors

1. Brubacker, 945 Hopeland Rd – Request for Relief from Fence Requirements

Jason & Kristen Brubacker, 945 Hopeland Rd informed the Board of Supervisors they installed a fence which is 6' high solid and 3' off their property line and noted that the fence does not meet the Township's requirements. The Brubackers are requesting relief from the Township fence regulations to allow the fence to remain as installed.

Relief can be granted if written consent is received by the Board of Supervisors from the neighboring property owner.

Marvin & Valerie Martin and Verna Schmuck, 955 Hopeland Rd, informed the Board of Supervisors they have concerns with the height and solid nature of the fence and requested the Board of Supervisors force the Brubakers to change the fence to comply with Township regulations and to remove the 2 sections of the fence closest to the Road. Verna Schmuck is concerned the fence blocks her view from her porch. The Martin's and Ms. Schmuck informed the Board of Supervisors they would not provide written consent for the fence in its current condition and location.

After discussion, the Board of Supervisors tabled a decision at this time to allow the Martins, Schmuck and Brubackers time to discuss the issue and determine if they can come to a mutual agreement regarding the fence.

Engineer's Report

1. Wood Corner Properties, LLC – DEP Post Card Exemption

Bob Lynn reviewed the DEP Exemption request with the Board of Supervisors.

After discussion, Keith Martin made a motion, seconded by Gary Landis to execute the PA DEP Post Card Sewage Exemption for Wood Corner Properties, LLC (Superior Truss, LLC). * The motion was unanimously approved.

Old Business

1. Hopeland Sewer I&I Repairs Update

Bob Lynn reviewed the results of the cleaning/televising of sewer mains and laterals with the Board of Supervisors.

There was discussion on numerous areas of potential infiltration with the Board of Supervisors.

New Business

1. Approve 2020 Pension MMO

After review, Gary Landis made a motion, seconded by Keith Martin to approve the 2020 Non-Uniform Pension MMO in the amount of \$19,497 as noted in the Agenda packet. * The motion was unanimously approved.

2. Ephrata School District - School Resource Officer Contract Renewal

Bruce Leisey reviewed the draft School Resource Office Agreement with the Board of Supervisors.

Township Staff requested additional time to review the draft. Item was tabled until the next meeting.

3. Purchase of Sondes for PA DEP Water Quality Grant

Township Staff reviewed quotes received for 3 Sondes to be deployed in streams through a Grant received from PA DEP.

Township Staff asked for more time to review the quotes to determine lowest qualified bidder. Item was tables until the 9/24/19 meeting.

Executive Session

Gary Landis made a motion, seconded by Keith Martin to enter into Executive Session at 8:24 pm to discuss Ephrata Borough Sewer Agreement update. * The motion was unanimously approved.

Gary Landis made a motion, seconded by Keith Martin to exit Executive Session at 8:32 pm. * The motion was unanimously approved.

Township Staff reviewed the updated Agreement with the Board of Supervisors. No decisions were made at this time.

Bills to be Paid

General Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the General Fund bills totaling \$108,057.41 for the month of August. * The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Recreation Fund bills totaling \$531.93 for the month of August. * The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Sewer Fund bills totaling \$9,695.64 for the month of August. * The motion was approved unanimously.

Reports for the Month

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. Planning Commission Minutes
4. Solicitor’s Report
5. Engineer’s Report
6. Manager’s Report
7. Road Master’s Report
8. Zoning Officer’s Report

Adjournment

Keith Martin made a motion, seconded by Tim Lausch, to adjourn the meeting at 8:50 P.M. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary