

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
September 8, 2014

The Supervisors of Clay Township met on a regularly scheduled meeting date of September 8, 2014, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice Chairman and Gary Landis, Secretary.

Clay Township employee present was Bruce Leisey, Township Manager. Also present was Bob Lynn of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Shirk and Mejia, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Timothy Lausch called the Meeting to order at 7:05 p.m.

Meeting Minutes

The August 11, 2014 meeting minutes were tabled.

Treasurer's Report

Gary Landis made a motion, seconded by Keith Martin, to approve the Treasurer's Report for the month of August, 2014. *The motion was approved unanimously.

Visitors

1. Ephrata Public Library

Penny Talbert, Director Ephrata Public Library; Bonnie Seidel, 253 Jefferson Drive; Lloyd Chapman, 823 Hometowne Boulevard; and Chris Reinart were in attendance in support of the library.

Penny Talbert informed the Board of Supervisors that 52% of Clay residents have used their library card within the last 3 years. Pennsylvania's recommended rate is \$5.00 per capita. Clay

Township is currently contributing \$3.10 per capita. Penny stated that the average individual donation is \$25.00. In 2007, the library's state funding was cut 25%.

Penny Talbert said the Ephrata Public Library is requesting an increase to \$5.00 per capita (\$31,540 total contribution) an increase from the current \$3.10 per capita (\$19,555 total contribution).

The Board of Supervisors thanked Penny Talbert for her presentation. No decisions were made at this time.

Engineer's Report

1. Jay Paul Hursh – Escrow Release Request

Bob Lynn informed the Board of Supervisors that he was not called for inspections and the “As Built” plans were not submitted. During the 2014 Stormwater Inspection of Mr. Hursh's stormwater facilities, multiple deficient items were noted on the report.

Keith Martin made a motion, seconded by Gary Landis to deny the escrow release request and require “As Built” plans before the Board of Supervisors will consider the escrow release. * The motion was unanimously approved.

Bob Lynn, Township Engineer, will notify the Developer of the reason for the denial of his request at this time as required by the Municipalities Planning Code.

Old Business

1. Village of Clay Sewer Feasibility Study

This item was tabled at this time.

2. Draft False Alarm Ordinance

This item was tabled at this time.

New Business

1. FEMA Correspondence

Second advertising for adoption and discussion at the November meeting of new flood plain map will be in the newspaper on September 11, 2104. The Township will send notices to effected residents with details on the process to appeal the new flood plain map. All appeals must be submitted to the Township by November 7, 2014. All appeals that are received with supporting scientific documentation will be submitted to FEMA no later than December 10, 2014.

2. Building Rental Contract

The Board of Supervisors and Township Manager discussed the terms for renewal of the current NLCRPD building lease agreement.

No decisions were made at this time.

3. SALDO – Stormwater Pipe Televising and off street parking

The Board of Supervisors asked the Township Engineer and Township Manager to discuss the adoption of stormwater pipe televising requirements and off street parking requirement changes with the Planning Commission.

No decisions were made at this time.

4. SMT Restate Trust Agreement

This item was tabled at this time.

Executive Session

Keith Martin made a motion, seconded by Gary Landis to enter into Executive Session at 9:00 PM to discuss potential litigation issues. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to exit Executive Session at 9:25 PM. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to authorize Jennifer Mejia to write response to correspondence received from Blakinger, Byler & Thomas dated 8/26/14. * The motion was approved unanimously.

Bills to be Paid

General Fund

Gary Landis made a motion, seconded by Keith Martin, to approve the General Fund bills totaling \$64,261.69 for the month of August. * The motion was approved unanimously.

Rec Fund

Gary Landis made a motion, seconded by Keith Martin, to approve the Recreation Fund bills totaling \$267.80 for the month of August. * The motion was approved unanimously.

Sewer Fund

Gary Landis made a motion, seconded by Keith Martin, to approve the Sewer Fund bills totaling \$8,293.43 for the month of August. * The motion was approved unanimously.

Reports for the Month

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. DMR
4. Solicitor's Report
5. Engineer's Report
6. Planning Commission Minutes
7. Manager's Report
8. Road Master's Report

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 10:30 P.M. *The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary