

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
September 22, 2015

The Supervisors of Clay Township met on a specially scheduled meeting date of September 22, 2015, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Bruce Leisey, Township Manager, Dale Stahl, Zoning Officer and Earl Stauffer, Road Master was also in attendance.

Timothy Lausch called the meeting to order at 7:05 a.m.

Meeting Minutes

Keith Martin made a motion, seconded by Gary Landis to approve the August 25, 2015 meeting minutes as printed in the September 22, 2015 agenda. * The motion was approved unanimously.

Visitors

None

Engineer's Report

1. Mike Martin, Duck Operation – Permit Agreement

Mr. Martin has asked if the Board of Supervisors would be receptive to entering into a Permit Agreement to allow him to start grading and construction of stormwater facilities before Final Plan approval. He would like to get grading completed, seeded and stabilized before the growing season ends.

The Board was generally in favor of the request.

2. Riparian Corridor Easement Agreement

This item was tabled. Township Staff is still working on the Agreement.

Old Business

1. Update on Zoning Violations on Ice House Hill Road and West Main Street

Dale Stahl informed the Board of Supervisors that the Ford Mustang in violation on Ice House Hill Road was moved into the driveway but is still in violation. Dale said there was no change of violations at the property of West Main Street. There are at least 4 vehicles there in violation. Dale said he visited the West Main Street site and knocked on the door and no one answered.

2. Update on Road Work for Balance of 2015

Earl Stauffer informed the Board of Supervisors that the paving, restoration and seeding has been completed on Forest Hill Road. Earl said he plans to cut down banks along East Woodcorner Road once Gary Calik is back to work. Earl is also working on making contacts to have a snow plow operator for the coming winter season.

New Business

1. Ridgeview Drive – Notice of Violation

After discussion, Gary Landis made a motion, seconded by Keith Martin to authorize the use of a Constable to personally deliver Notice of Violation to resident in violation, if Notice of Violation sent by Certified Mail is not accepted. * The motion was approved unanimously.

2. Clay School Road Apartments

Dale Stahl informed the Board of Supervisors he was made aware of the note on the plan stating “decks permitted in the rear yard per a verbal determination per the Zoning Officer”. Dale said he recalls the conversation that he gave permission to have a deck in the rear yard but not encroaching in the rear yard setback.

Dale Stahl questioned the Board of Supervisors if he could have the discretion to allow minor encroachments in yard setbacks without having property owner file an appeal with the Zoning Hearing Board. Dale said that this discretion procedure is done in other municipalities.

After discussion, the Board of Supervisors asked the Township Manager to research what other municipalities are following this procedure and obtain a copy of the procedure for review. No decisions were made at this time.

Bills to be Paid

Keith Martin made a motion, seconded by Gary Landis to approve payment of General Funds totaling \$21,000. * The motion was approved unanimously.

Executive Session

Gary Landis made a motion, seconded by Keith Martin to enter into executive session at 8:35 AM to discuss personnel issues. * The motion was approved unanimously.

Gary Landis made a motion, seconded by Keith Martin to exit executive session at 9:55 a.m. * The motion was approved unanimously.

No decisions were made at this time.

Adjournment

Gary Landis made a motion, seconded by Keith Martin, to adjourn the meeting at 10:00 a.m. *The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary