

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
November 26, 2019

The Supervisors of Clay Township met on an advertised meeting date of November 26, 2019, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice-President, Gary Landis, Secretary.

Bruce Leisey, Township Manager, Earl Stauffer, Road Master and Tom Zorbaugh, Zoning Officer were also present.

Visitors: Rick Stehr and Mike Boyer

Timothy Lausch called the meeting to order at 7:05 a.m.

Meeting Minutes

Keith Martin made a motion, seconded by Tim Lausch to approve the October 22, 2019 meeting minutes. ** The motion was unanimously approved.

Visitors

1. Rick Stehr, Zoning Hearing Board Chairman

Rick Stehr voiced concerns with a number of instances when a stenographer was not present at Zoning Hearing meetings. Rick, Township Staff and the Board of Supervisors expressed concerns about holding a zoning hearing without the aid of a stenographer.

Rick informed the Board of Supervisors that he has requested the Zoning Hearing Board Solicitor be in charge of coordination of attendance of a stenographer at zoning hearings beginning in January 2020.

Engineer's Report

1. David Martin, 1625 Clay Road – Execute Agreement

Bruce Leisey reviewed the Agreement to add additional impervious before removing the existing house with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve and execute the Agreement to allow additional impervious to be installed prior to removing the existing house. The Agreement will allow 90 days after a U&O has been issued to remove the pre-existing impervious area. * The motion was unanimously approved.

Old Business

1. Approve Advertising of 2020 Proposed Budget

Bruce Leisey reviewed revisions to the 2020 Proposed Budget with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve advertising of the 2020 Proposed Budget for public review for 20 days. * The motion was unanimously approved.

New Business

1. Road Master Update

Earl Stauffer informed the Board of Supervisors that the residents along Mockingbird Circle have expressed concerns with the condition of the road. The residents feel the stones from the previous seal coating application are peeling off.

Earl will investigate options to repair the situation.

2. Authorize Advertising for December Board of Supervisors AM Meeting

There was discussion on dates. Gary Landis made a motion, seconded by Keith Martin to approve advertising the December Board of Supervisors AM and Budget Approval Meeting date upon determination by Township Staff. * The motion was unanimously approved.

3. Authorize Holiday Function for Township Staff

Gary Landis made a motion, seconded by Keith Martin to authorize a holiday lunch at a date and location determined by Township Staff. * The motion was unanimously approved.

4. Township Manager Update

Given during Old Business #1.

5. Growing Greener Grant Update

Bruce Leisey updated the Board of Supervisors on the status of the grant.

No decisions were made.

6. Adopt Pension Resolution

Bruce Leisey explained that the funding of the Pension is from PA State Aid. The Board of Supervisors and Bruce Leisey have determined that it is possible to increase the Township's contribution from 7% to 8% of gross wages without an effect on the Township's budget.

After review, Gary Landis made a motion, seconded by Keith Martin to adopt Resolution #112619 to increase the Township's contribution to the Non-Uniform Pension to 8% from 7%. * The motion was unanimously approved.

Executive Session

Gary Landis made a motion, seconded by Keith Martin to enter into Executive Session at 9:25 AM to discuss personnel issues. * The motion was unanimously approved.

Gary Landis made a motion, seconded by Tim Lausch to exit Executive Session at 10:25 AM. * The motion was unanimously approved.

No decisions were made.

** Keith Martin left the meeting due to a work obligation during Executive Session **

Adjournment

Gary Landis made a motion, seconded by Tim Lausch, to adjourn the meeting at 10:30 a.m. ** The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary