

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
May 26, 2020

The Supervisors of Clay Township met on an advertised meeting date of May 26, 2020, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman and Gary Landis, Secretary. Keith Martin, Vice-President was absent due to vacation.

Bruce Leisey, Township Manager and Earl Stauffer were present. Jennifer Mejia, Township Solicitor, was present via tele-conference.

Visitors: None

Timothy Lausch called the meeting to order at 7:06 a.m.

Meeting Minutes

Gary Landis made a motion, seconded by Tim Lausch to approve the April 28, 2020 meeting minutes. * The motion was approved unanimously.

Engineer's Report

1. Marc Startoni – Approve Cost Opinion

Bruce Leisey reviewed the Startoni Cost Opinion with the Board of Supervisors.

Gary Landis made a motion, seconded by Tim Lausch to approve the Startoni Cost Opinion in the amount of \$45,494.00. * The motion was approved unanimously.

Old Business

1. Approve Revised Resolution Extending Base Period RE Taxes

Bruce Leisey informed the Board of Supervisors that the County approved drafting of a resolution to extend the real estate tax base period to November 30, 2020. The original proposal from the County was an extension to December 31, 2020, which Clay Township executed a Resolution on April 13, 2020 with that date. After input from several Municipalities, the County modified their previous guidance to draft a Resolution to extend base period to November 30, 2020.

Because of the recommend date change from the County, Gary Landis made a motion, seconded by Tim Lausch to approve revised Resolution #052620 to extend the real estate tax base period for payment from December 31, 2020 to November 30, 2020. * The motion was approved unanimously.

New Business

1. Road Master Update

Earl Stauffer informed the Board of Supervisors that crack sealing of streets is scheduled for the week of 6/1/20. Earl also updated the Board of Supervisors on the progress of Durlach Hill Road.

There was discussion on the timing of overlaying Hackman Road after Home Towne Square Developer is completed with required widening on west side of road.

2. Execute PLIGT Check Writing Authorization Form

After review, Gary Landis made a motion, seconded by Tim Lausch to execute PLIGT Authorization form to delegate Bruce Leisey and Wendy Hackman to be approved personnel to verify PLIGT checks prior to being processed. Keith Martin, Gary Landis and Bruce Leisey will remain authorized check signees. * The motion was unanimously approved.

3. Township Manager Update

Bruce Leisey informed the Board of Supervisors that he, Tim Lausch and NLCRPD Representatives met with Architect to review items needed to improve restrooms and building at the Police Annex to meet the needs of the NLCRPD going forward. The Architect supplied a draft sketch with modifications that were discussed.

Bruce Leisey and Tim Lausch informed the Board of Supervisors that plexiglass has been ordered to install as a shield with pass thru slot in the opening between the lobby and office to prepare for the Township to open to the public.

4. Discussion on Park Pavilion Opening Date

There was discussion on opening park pavilions and restrooms.

No decisions were made at this time, but the consensus was to keep both closed until Lancaster County enters the Green Phase of Reopening from COVID19.

5. Discussion on Meeting Room Protocol

After discussion, it was decided to allow the Zoning Hearing Board to utilize the meeting room for their June 4, 2020 hearing. They would need to comply with the CDC and Department of Health Guidelines as to social distancing and group size of 25 and under. All attendees at the meeting must also wear a mask.

There was also discussion that the goal is to have the June 8, 2020 Board of Supervisors meeting in the meeting room pending Lancaster County moving to the Yellow Phase of Reopening from COVID19.

6. Resolution to Reopen Lancaster County

There was discussion on a Resolution approved by West Hempfield Township to reopen Lancaster County.

After discussion, it was decided to table further comments and actions until the June 8, 2020 Board of Supervisors meeting. This would allow Keith Martin to participate in the discussion and place the topic on the meeting agenda and placed on website for public review.

Executive Session

Gary Landis made a motion, seconded by Tim Lausch to enter into Executive Session at 9:18 AM to discuss Personnel Issues. * The motion was approved unanimously.

Gary Landis made a motion, seconded by Tim Lausch to exit Executive Session at 9:37 AM. * The motion was approved unanimously.

Personnel issues were discussed, and no decisions were made.

Adjournment

Gary Landis made a motion, seconded by Tim Lausch, to adjourn the meeting at 9:37 a.m. ** The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

ABSENT

Keith Martin, Vice Chairman

Gary Landis, Secretary