

CLAY TOWNSHIP BOARD OF SUPERVISORS  
SPECIAL MEETING MINUTES  
May 26, 2015

The Supervisors of Clay Township met on a specially scheduled meeting date of May 26, 2015, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman; and Gary Landis, Secretary.

Bruce Leisey, Township Manager, Dale Stahl, Zoning Officer and Kenelm Shirk, Township Solicitor was also in attendance.

Tim Lausch called the meeting to order at 7:02 a.m.

**Meeting Minutes**

Gary Landis made a motion, seconded by Tim Lausch to approve the April 28, 2015 meeting minutes as printed in the May 26, 2015 agenda. \* The motion was approved unanimously.

**Visitors**

1. Doug Stoner – Review Twp Audio Visual Plan

Doug Stoner, former IT Specialist with CV School District, discussed audio visual options for the Township's meeting rooms. There was discussion with utilizing an Epson Projector with a Surface Pro Computer in the large meeting room and the same Surface Pro Computer with at least a 48" TV in the small meeting room.

Mr. Stoner will work with Township Staff to fine tune the Township's needs and assist with securing the hardware.

No decisions were made at this time.

\*\* Keith Martin, Vice Chairman, arrived at the meeting at 7:15 AM. \*\*

**Engineer's Report**

None

## **Old Business**

### 1. 2015 Red Maple Mobile Home Permits Update

Dale Stahl, Zoning Officer, informed the Board of Supervisors that he recently re-inspected Red Maple and there are a few minor violations that are still outstanding. Dale will send a letter to Mr. Nolt identifying the outstanding issues and inform him of the need to install a sign at the park office identifying it and also informing him of the requirement to have fire extinguishers available for each mobile home in the park.

### 2. Road Projects

Tim Lausch informed the Board of Supervisors that he spoke with Earl Stauffer and he was not clear with what the Board of Supervisors wanted on Forest Hill Road.

The Board of Supervisors authorized Earl Stauffer to stone in the gutter between the Good and Lewis property. This project should be added to their "to-do-list" and scheduled accordingly.

There was discussion on the bids for widening Forest Hill Road on turns and 22' on the entire road. The Board of Supervisors authorized Hanover Engineering to print an aerial map of what 22' would look like to review at the June meeting.

The Board of Supervisors requested Earl Stauffer speak with Tom Zartman regarding the bank erosion on East Woodcorner Road.

The Board of Supervisors also discussed the gutter work on the South side of East Woodcorner Road (Nolt's).

### 3. Update on Sinkhole Repairs

The sinkhole at Dove Church will be filled in and monitored to see what happens.

No update on the Countryside sinkhole.

### 4. Status Update on Written List of road Projects for 2015

The Board of Supervisors requested the hole in the gutter at S-turn in front of the Lynch property on Forest Hill Road be a priority.

The Board of Supervisors also does not want Spook Lane seal coated until road is repaired and widened.

The Board of Supervisors also discussed the establishment of a gutter and grate cleaning plan.

### **New Business**

#### 1. Uncertified Businesses Inventory

This item was tabled until the June Meeting.

Gary Landis will work with Randy Maurer to visit the properties to determine specific needs.

#### 2. Safety Manual Review

This item was tabled until the June Meeting.

Bruce Leisey, Earl Stauffer, Wendy Hackman, Gary Landis and Jennifer Mejia will continue working on reviewing the manual.

### **Executive Session**

Keith Martin made a motion, seconded by Gary Landis to enter into Executive Session at 8:45 AM to discuss potential litigation. \* The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to exit Executive Session at 9:15 AM. \* The motion was unanimously approved.

### **Bills to be Paid**

Gary Landis made a motion, seconded by Tim Lausch to approve the General Fund bills totaling \$1,114.28. \* Keith Martin abstained from the vote.

**Adjournment**

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 9:25 a.m. \*The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Keith Martin, Vice Chairman

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Gary Landis, Secretary