

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
May 25, 2021

The Supervisors of Clay Township met on an advertised meeting date of May 25, 2021, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman Keith Martin, Vice-President and Gary Landis, Secretary.

Bruce Leisey, Township Manager was present.

Timothy Lausch called the meeting to order at 7:00 a.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the April 27, 2021 meeting minutes. * The motion was approved unanimously.

Visitors

None

Engineer's Report

1. Ralph Kurtz – Execute Memorandum of Understanding

Gary Landis made a motion, seconded by Keith Martin to execute the Memorandum of Understanding for Ralph Kurtz. * The motion was unanimously approved.

Old Business

1. 509 Countryside Dr – Relief to install fence in SW Easement

Bruce Leisey reviewed the request with the Board of Supervisors. The resident would like to install a picket or split rail fence in the side and rear of his yard. There is a stormwater easement located approximately 44' to 50' off the rear property line and most of the fence would be installed in the stormwater easement. The resident is seeking relief to install the fence in the stormwater easement.

After review, Keith Martin made a motion, seconded by Gary Landis to approve the installation of a split rail fence with the lower rail at least 12” off the ground and no other obstructions below 12” and with the execution of an Agreement allowing the Township to require removal of the fence if it is deemed to have a negative impact on the stormwater facilities. * The motion was unanimously approved.

2. Execute Federal Surplus Property Program Application

This item was tabled until Fall 2021 when it will be reviewed again.

New Business

1. Public Works Update

There was discussion on establishing a Public Works priority listing for 2021.

2. Township Manager Update

Bruce Leisey updated the Board of Supervisors of the status of Annex renovation project, settlement on the loan (funds will be available 5/24/21) and Snyder Park #1 roof replacement.

3. Appoint Planning Commission Member

After discussion, Keith Martin made a motion, seconded by Gary Landis to appoint Jay Zimmerman, 1655 Clay Rd, Ephrata to the Planning Commission with a term ending 12/31/2024.
* The motion was unanimously approved.

4. Discussion on Seasonal Employment Personnel

Keith Martin made a motion, seconded by Gary Landis to approve an hourly rate of \$14.00 per hour through August 2021. * The motion was unanimously approved.

Executive Session

Gary Landis made a motion, seconded by Keith Martin to enter into Executive Session at 8:30 AM to discuss Employee Matters and Potential Litigation. * The motion was unanimously approved.

Gary Landis made a motion, seconded by Keith Martin to exit Executive Session at 10:00 AM. *
The motion was unanimously approved.

There was discussion on Seasonal Employee personnel and other personnel issues.

The Board of Supervisors authorized the Township Manager to extend an offer to current applicant once his work clearance has been received.

Adjournment

Gary Landis made a motion, seconded by Keith Martin, to adjourn the meeting at 10:02 a.m. ** The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary