

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
May 24, 2016

The Supervisors of Clay Township met on a specially scheduled meeting date of May 24, 2016, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Bruce Leisey, Township Manager and Earl Stauffer, Road Master was also in attendance.

Timothy Lausch called the meeting to order at 7:00 a.m.

Meeting Minutes

Keith Martin made a motion, seconded by Gary Landis to approve the March 22, 2016 meeting minutes as printed in the May 24, 2016 agenda. * The motion was approved unanimously.

Visitors

1. Matt and Lori Shenk, Northwest EMS

Matt and Lori Shenk updated the Board of Supervisors on the recent merger of Brickerville Ambulance and Northwest EMS. The transition went smoothly. The Shenk's thanked the Board of Supervisors for their support.

Engineer's Report

1. Jay Paul Hursh – Escrow Release

After discussion, Gary Landis made a motion, seconded by Keith Martin to release the escrow in full for \$15,512.04. * The motion was approved unanimously.

Keith Martin shared his concerns with weed management and housekeeping issues he notes during the August 2015 inspection of the stormwater facilities. Bob Lynn and Bruce Leisey will follow up on those concerns.

Old Business

1. Update on Appointment of Planning Commission Member

Bruce Leisey and Tim Lausch will be contacting potential candidates.

No decisions were made at this time.

2. Countryside Enterprises – Sewer Disposal

After discussion it was decided, Township Staff will contact Appraiser as soon as an easement area is identified.

New Business

1. Approve and Execute Open Space Offer of Dedication Agreement

Keith Martin made a motion, seconded by Gary Landis to approve and execute the Open Space Offer of Dedication Agreement with Blue Lake Builders for Clay School Road apartments in the amount of \$35,700. * The motion was approved unanimously.

2. Approve and Execute Designation of Agent Resolution

Keith Martin made a motion, seconded by Gary Landis to approve and execute the Designation of Agent Resolution for FEMA to appoint Bruce Leisey, Township Manager allowing him authorization to execute for and in behalf of the Township. * The motion was approved unanimously.

3. Twin Pine Manor – Relief from Front Yard Wall Height Requirement

After review of the request, Gary Landis made a motion, seconded by Keith Martin to approve relief from Chapter 10, Section 104A of the Clay Township Code of Ordinances to install a 6 ½” high wall in the front yard at 1934 West Main Street. The wall is to direct customers into the entrance of the bed and breakfast located on the property. * The motion was approved unanimously.

4. Update from Earl Stauffer, Road Master

Earl informed the Board of Supervisors that Jeremy Kachel separated his shoulder and will be off work for 1-2 weeks at least.

Seal coating will tentatively start June 6th.

Staff is currently working on widening Spook Lane.

There was a weekend baseball tournament held in April at Snyder Park that the Township has received several compliments on.

Staff cut a gutter in at the property of Carl Nolt as his lower driveway.

Earl said that he has been unable to check the stormwater concerns on Forest Hill Road because there has not been a sufficient amount of rain since receiving the concerns.

Earl said there has been a lot of dumping along Seglock Road. There was discussion on installing a security camera.

Executive Session

Keith Martin made a motion, seconded by Gary Landis to enter into Executive Session to discuss potential litigation at 8:35.

Keith Martin made a motion, seconded by Gary Landis to exit Executive Session at 8:55.

The Board authorize Township Staff to draft response to the Ephrata Borough's Sewer Extension Agreement along West Main Street between Clay School Road and Clearview Road.

Adjournment

Gary Landis made a motion, seconded by Keith Martin, to adjourn the meeting at 9:05 a.m. *The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary