

CLAY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
May 11, 2015

The Supervisors of Clay Township met on a regularly scheduled meeting date of May 11, 2015, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman and Gary Landis, Secretary. Vice Chairman, Keith Martin was absent from the meeting due to his attendance at a Certified Stormwater Inspector training.

Clay Township employee present was Bruce Leisey, Township Manager. Also present was Jennifer Prunoske of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Shirk and Mejia, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Timothy Lausch called the Meeting to order at 7:03 p.m.

**Meeting Minutes**

Gary Landis made a motion, seconded by Tim Lausch to approve the April 13, 2015 meeting minutes as printed in the May 11, 2015 agenda. \* The motion was approved unanimously.

**Treasurer's Report**

Gary Landis questioned why the building permit revenue was lower than budget. The Township Manager stated that the number of permits is less than last year and less than what is projected for 2015. There are also a number of permits that are waiting to be picked up. Some of the deficient is also timing of when the payment is received.

Gary Landis made a motion, seconded by Tim Lausch, to approve the Treasurer's Report for the month of April, 2015. \*The motion was approved unanimously.

## **Visitors**

### 1. Herb Noack

Mr. Noack asked when street sweeping will begin.

Earl Stauffer, Road Master, said that street sweeping will begin the week of May 11, 2105.

Mr. Noack also expressed concerns with mowing when wet at Charity Gardens and the grass clumps up. Earl Stauffer said that unfortunately there are weeks that it is necessary to mow in wet weather.

Mr. Noack also expressed concerns with speeding in his development on Woodchuck Drive. The Township Manager encouraged Mr. Noack to speak with the police regarding his concerns.

### 2. Tina Thompson, Senator Ryan Aument Office

Tina Thompson, Aide for Senator Ryan Aument, informed the Board of Supervisors and audience of Senator Aument's willingness to work with the residents of Clay Township on state related concerns they may have. Ms. Thompson encouraged residents to contact her with concerns.

## **Engineer's Report**

### 1. Fox Creamery – Escrow Release

Bruce Leisey reviewed the Hanover Engineering letter dated May 7, 2015 with the Board of Supervisors.

Gary Landis made a motion, seconded by Tim Lausch to release 100% of the contingency costs in the amount of \$7,647.43, approve the waiver of processing "as built" plans and release escrow in the amount of \$86,455.39 leaving a balance of \$1,500. \* The decision was unanimously approved.

Bob Fox, Fox Creamery, will submit \$1,500 cash in lieu of a Letter of Credit and the Township will release total Letter of Credit in the amount of \$87,945.39.

Gary Landis expressed concerns with people turning into neighbors drive off 322 thinking it is the creamer's driveway. Mr. Fox acknowledge that this is a concern. The Township Manager, Township Engineer and Mr. Fox will meet at the site to discuss possible solutions.

## **New Business**

### 2. Approve Parking Restriction Ordinance

Jennifer Mejia, Township Solicitor, gave a brief update on the proposed Ordinance.

Suzan Johns, 342 Mt Olive Lane, said that she has not had a problem pulling out of the development with the cars parked there.

Lou Katz, 30 Meadow Drive, disagreed stating it is hard to see with the cars parking along the road and he has also witnessed several accidents there.

Suzan Johns expressed concerns with the “look” of parking in the development.

Jennifer Mejia explained that the Developer met parking requirements (2 spaces per unit). She also noted with on-street parking there are approximately 3.3 spaces per unit.

Andrew Ries, 1 Bethlehem Lane, stated that cities do not have this restriction.

Jennifer Mejia stated that this is a state wide PennDOT requirement.

Andrew Ries stated that he witnessed 3 accidents when residents are dropping/picking up school children at the bus stop. He also expressed concern with the restriction of being able to park commercial vehicle on his property. He said the HOA will not allow commercial vehicle in driveway or on street.

Gary Landis made a motion, seconded by Tim Lausch to approve the Parking Restriction Ordinance #051115 for along Clay School Road. \* The motion was unanimously approved.

Bruce Leisey will contact the Developer to have the no parking sign installed.

## **Engineer's Report**

### 1. Jeremy Rutt – Relief from Major Storm Water Planning

This item was tabled at this time. Applicant was not in attendance at the meeting.

### 2. Hopeland Sewer System – L&I Update

This item was tabled at this time. Hanover Engineering is in the process of reviewing flow data.

## **Old Business**

### 1. Execute Declaration of Driveway Agreement

Jennifer Mejia, Township Solicitor, informed the Board of Supervisors that Rick and Doris Bernarduci have executed the Driveway Agreement which holds the Township harmless if the Bernarduci's additional driveway area would need to be removed to install a sewer lateral in the future.

### 2. Audit Meeting Date

The Board of Supervisors authorized the Township Manager to coordinate a date among all the members for the meeting.

### 3. Clair Weaver Lot Add-On Right-of-Way

Gary Landis made a motion, seconded by Tim Lausch to accept the legal description as drafted by Clair Weaver's Engineer Diehm and Sons. \* The motion was unanimously approved.

### 4. Update Road Work Plan for 2015 Season

Gary Landis requested a status update on written list of road projects to be completed in 2015.

Tim Lausch and Earl Stauffer will work on an update to submit for review at the May 26, 2015 meeting.

Gary Landis voiced concerns with time spent at parks and lack of road work being completed.

The Board of Supervisors will discuss the possibility of transferring the responsibility of ball field grooming to the baseball teams in 2016.

## **New Business**

### 1. Non Uniform Pension Modification of Investments Request

Members of the pension plan reviewed the financial status of the plan with the Trustee and request the Board of Supervisors to authorize Trustee of pension plan, Susquehanna Trust, to change investment from 50% bonds and 50% stocks to 60% stocks and 40% bonds.

Gary Landis made a motion, seconded by Tim Lausch to authorize the investment change as requested by the members. \* The motion was unanimously approved.

3. Approve Loan Refinancing Agreement Ordinance

After review, Gary Landis made a motion, seconded by Tim Lausch to approve Ordinance #051115A to modify the Township loan's fixed interest rate from 3.34% to 2.5%. \* The motion was unanimously approved.

4. Approve Refinancing Agreement Ordinance Notice for Advertisement

Gary Landis made a motion, seconded by Tim Lausch to approve advertising of the notice. \* The motion was unanimously approved.

Gary Landis made a motion, seconded by Tim Lausch to authorize Tim Lausch and Bruce Leisey to sign any documents necessary to implement new terms. \* The motion was unanimously approved.

5. Approve Purchase of Ceiling Tiles

Gary Landis made a motion, seconded by Tim Lausch to approve purchase of ceiling tiles for old office building from Musselman Lumber for \$1,071,00. \* The motion was unanimously approved.

**Bills to be Paid**

General Fund

Gary Landis made a motion, seconded by Tim Lausch, to approve the General Fund bills totaling \$31,981.10 for the month of April. \* The motion was approved unanimously.

Rec Fund

Gary Landis made a motion, seconded by Tim Lausch, to approve the Recreation Fund bills totaling \$7,738.07 for the month of April. \* The motion was approved unanimously.

Sewer Fund

Gary Landis made a motion, seconded by Tim Lausch, to approve the Sewer Fund bills totaling \$3,306.51 for the month of April. \* The motion was approved unanimously.

**Reports for the Month**

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. DMR
4. Engineer's Report
5. Manager's Report
6. Road Master's Report

**Adjournment**

Gary Landis made a motion, seconded by Tim Lausch, to adjourn the meeting at 9:45 P.M. \*The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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ABSENT

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Keith Martin, Vice Chairman

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Gary Landis, Secretary