

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
March 9, 2020

The Supervisors of Clay Township met on a regularly scheduled meeting date of March 9, 2020, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Keith Martin, Vice-Chairman and Gary Landis, Secretary. Tim Lausch, Chairman was absent due to vacation.

Also, present was Bruce Leisey, Township Manager, Jennifer Mejia of Mejia Law Group, Township Solicitor and Bob Lynn of Hanover Engineering, Township Engineer.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Keith Martin called the Meeting to order at 6:32 p.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the February 10, 2020 meeting minutes. * The motion was unanimously approved.

Treasurer's Report

Gary Landis made a motion, seconded by Keith Martin to approve the Treasurer's Report for the month of February 2020. * The motion was unanimously approved.

Visitors

None

Engineer's Report

1. Clay Book Store – Request for Waiver of Land Development

Paul Snader, Partner/Owner, reviewed the waiver request with the Board of Supervisors.

Gary Landis expressed concerns with distance of the current right-of-way along West Main Street in front of the lot and the lack of a plot plan indicating the exact location of the front yard setback line.

It was agreed to table the request at this time, to allow Township Staff to measure the site to determine the exact set back line.

2. Laurel Drive - Shared Driveway Agreement Discussion

Conditional approval was given at the February 10, 2020 meeting contingent on the written language meeting approval of the Township Solicitor.

The new agreement states that access to lot 3 and 4 will only be allowed if both lots are joined into one lot and require written approval from the Durlach Mt Airy Fire Company Chief stating the proposed driveway construction is sufficient and safe for emergency apparatus to utilize.

The new agreement language is approved by the Township Solicitor.

Old Business

1. Wildflower Pond – Level Spreader

Bob Lynn stated that he has inspected the level spreader. The spreader appears to be functioning as designed. Bob believes water is remaining in the swale beyond the level spreader due to seepage through the wall of the basin. This issue should resolve itself when the basin is turned into its final state.

2. Growing Greener Grant Update

Bruce Leisey updated the Board of Supervisors that the farmer educational meeting was held on 3/5/20 and individual farm visits will start in the near future.

New Business

1. Attendance at LCATS meeting on 3/31/20

Gary Landis made a motion, seconded by Keith Martin to approve attendance from Keith Martin, Gary Landis and Brue Leisey for the meeting. * The motion was unanimously approved.

2. Approve and Execute 2019 Municipal Wasteload Management Report

After review, Keith Martin made a motion, seconded by Gary Landis to approve and execute report as reviewed and recommended to Bruce Leisey and Bob Lynn. * The motion was unanimously approved.

Executive Session

Keith Martin made a motion, seconded by Gary Landis to enter into Executive Session at 8:15 pm to discuss potential litigation and personnel issues. * The motion was unanimously approved.

Gary Landis made a motion, seconded by Keith Martin to exit Executive Session at 9:08 pm. * The motion was unanimously approved.

There was discussion on personnel issues, the proposed Ephrata Borough Sewer Service Agreement renewal, Building Lease Agreements with NLCRPD and March 5, 2020 Zoning Hearing Board meeting.

Gary Landis made a motion, seconded by Keith Martin to authorize the Township Manager to obtain transcript of the Furnace Hills Retreat zoning hearing from the stenographer and to contract with Schillaci Associates to do a walk through of the Police Annex with staff to determine code required updates. * The motion was unanimously approved.

Bills to be Paid

General Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the General Fund bills totaling \$139,694.46 for the month of February. * The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Recreation Fund bills totaling \$2,109.58 for the month of February. * The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Sewer Fund bills totaling \$8,189.95 for the month of February. * The motion was approved unanimously.

Reports for the Month

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. Planning Commission Minutes
4. Solicitor's Report
5. Engineer's Report
6. Manager's Report
7. Road Master's Report
8. Zoning Officer's Report

Adjournment

Gary Landis made a motion, seconded by Keith Martin, to adjourn the meeting at 9:16 P.M. * The motion was approved unanimously.

Clay Township Board of Supervisors

_____ ABSENT _____
Timothy Lausch, Chairman

_____ _____
Keith Martin, Vice Chairman

_____ _____
Gary Landis, Secretary