

CLAY TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
March 27, 2018

The Supervisors of Clay Township met on a regularly scheduled meeting date of March 27, 2018, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Bruce Leisey, Township Manager and Earl Stauffer, Road Master were also present.

Tim Lausch called the meeting to order at 7:14 a.m.

**Meeting Minutes**

Keith Martin made a motion, seconded by Gary Landis to approve the February 27, 2018 meeting minutes as printed in the March 27, 2018 agenda. \* The motion was approved unanimously.

**Visitors**

None

**Engineer's Report**

1. EKM Enterprises – Escrow Release Request

Bruce Leisey reviewed the Hanover Engineering letter dated 3/4/18 with the Board of Supervisors.

Gary Landis made a motion, seconded by Keith Martin to approve release of the total cash escrow amount of \$89,966.83 for EKM Enterprises. \* The motion was approved unanimously.

2. Jesse Kinsinger – Escrow Release Request

Bruce Leisey reviewed the Hanover Engineering letter dated 3/23/18 with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve release of escrow in the amount of \$29,242.35, retaining an escrow balance of \$8,334.77 until completion of project. \* The motion was approved unanimously.

3. Tim's Auto Body – Approve and Execute SWM Plan, Land Development Plan and MOU

After review, Keith Martin made a motion, seconded by Gary Landis to approve and execute the SWM Plan, Land Development Plan and MOU Agreements for Tim's Auto Body. \* The motion was approved unanimously.

4. G&N Holdings – Approve and Execute SWM Plan, Land Development Plan and MOU

After review, Keith Martin made a motion, seconded by Gary Landis to approve and execute the SWM Plan, Land Development Plan and MOU Agreements for G&N Holdings. \* The motion was approved unanimously.

### **Old Business**

None

### **New Business**

1. Approve Purchase of Exchange Email Server, Laptop and Projector

After discussion, Gary Landis made a motion, seconded by Keith Martin to approve purchase of a Dell Latitude Laptop from Custom Computer with network set-up at a cost of \$899.95; and Email Exchange Server deployment at a cost of \$3,379.55; and approve purchase of an Epson Projector at a cost not to exceed \$600.00. \* The motion was approved unanimously.

2. Tour Roads of Clay Township

The Board of Supervisors, Township Manager and Road Master toured the roads of the Township.

Main topics of discussion and investigation were Stony Lane and Camp Road stormwater issues, Forest Hill Road widening project and Wildflower Pond temporary cul-de-sacs.

There was discussion with the neighbors along Stony Lane regarding widening the gutter and installing a larger stormwater pipe under the road and redirecting the stormwater to the west side of Camp Road.

There was also discussion on turning the temporary cul-de-sacs in the Wildflower Pond development into permanent cul-de-sacs.

The Board of Supervisors authorized the Township Engineer to investigate both items of discussion in more detail.

No decisions were made at this time.

**Adjournment**

Gary Landis made a motion, seconded by Keith Martin, to adjourn the meeting at 11:15 a.m. \*The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Keith Martin, Vice Chairman

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Gary Landis, Secretary