

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
March 14, 2022

The Supervisors of Clay Township met on a regularly scheduled meeting date of March 14, 2022, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Due to error the Agenda was not posted 24 hours prior to the meeting and therefore action on most items was deferred to the March 22, 2022 meeting as noted below.

Supervisors present were Tim Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Also, present was Bruce Leisey, Township Manager, Bob Lynn of Hanover Engineering, Township Engineer and Jennifer Mejia of Mejia Law Group, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Tim Lausch called the Meeting to order at 6:35 p.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the February 14, 2022 meeting minutes. * The motion was unanimously approved with Tim Lausch abstaining from the vote.

Treasurer's Report

Gary Landis made a motion, seconded by Keith Martin to approve the Treasurer's Report for the month of February 2022. * The motion was unanimously approved.

Visitors

1. NLCRPD Annual Report – Chief Steffen

Chief Steffen reviewed the departments annual report with the Board of Supervisors. Topics discussed were activity data between municipalities, calls for service data and fleet fuel efficiency.

Engineer's Report

1. First Response Team of America – Escrow Release Request and As Built Plan Approval

The Board of Supervisors reviewed the Hanover Engineering letter dated 2/23/22.

After discussion, it was decided to table a decision until the 3/22/22 meeting.

2. Tom Zartman Jr – Request for Modification of Stormwater Ordinance

Mr. Zartman is requesting a modification of the Stormwater Ordinance to construct a 60' X 120' (7,200 sq ft) high tunnel structure which will exceed the 25% impervious area limitation.

After discussion, it was decided to table a decision until the 3/22/22 meeting.

3. Stephen Martin – Escrow Release and As Built Plan Approval

Township Staff reviewed the request with the Board of Supervisors.

After discussion, it was decided to table a decision until the 3/22/22 meeting.

Old Business

None

New Business

1. Appoint Recreation Board Member

There was discussion on appointing Earl Stauffer, Weidmansville Road to the Rec Board.

After discussion, it was decided to table a decision until the 3/22/22 meeting.

2. Authorize Attendance at LCATS Meeting March 29, 2022

After discussion, Gary Landis, Keith Martin, Bruce Leisey and Tim Lausch expressed interest in attending the meeting.

3. Approval of Lawn Maintenance Proposal

Bruce Leisey reviewed the proposal with the Board of Supervisors.

After discussion, it was decided to table a decision until the 3/22/22 meeting.

4. Authorize DMTA Fire Police to Assist with the Penryn Fire Co Mud Sale

Bruce Leisey reviewed the request with the Board of Supervisors. Because the event is on 3/19/22 and the next Board of Supervisors meeting isn't until 3/22/22 a decision was made on the request.

Keith Martin made a motion, seconded by Gary Landis to authorize the DMTA Fire Police to provide security, traffic and crowd control related to preparations for the Penryn Fire Company Mud Sale. * The motion was unanimously approved.

5. Approve 2021 Municipal Wasteload Management Report for Hopeland Sewer Plant

Township Staff reviewed the report with the Board of Supervisors.

After discussion, it was decided to table a decision until the 3/22/22 meeting.

6. Approve Attendance at 2022 PSATS Conference on April 24th – 27th

After discussion, the Board of Supervisors asked Bruce Leisey to formulate a listing of all interested attendees for approval at the 3/22/22 meeting.

7. Approve and Execute Lancaster County Conservation District MOU

Township Staff reviewed the MOU with the Board of Supervisors.

After discussion, it was decided to table a decision until the 3/22/22 meeting.

Executive Session

Keith Martin made a motion, seconded by Gary Landis to enter into Executive Session at 8:30 PM to discuss personnel issues and potential litigation. * The motion was unanimously approved.

Gary Landis made a motion, seconded by Keith Martin to exit Executive Session at 10:00 PM. * The motion was unanimously approved.

There was discussion on personnel issues and numerous Notice of Violations of the Property Maintenance Code. There was also discussion on the YWAM Zoning Hearing Decision appeal.

No action was taken.

Bills to be Paid

General Fund

Gary Landis made a motion, seconded by Keith Martin, to approve the General Fund bills totaling \$45,586.48 for the month of February. * The motion was approved unanimously.

Rec Fund

Gary Landis made a motion, seconded by Keith Martin, to approve the Recreation Fund bills totaling \$2,939.29 for the month of February. * The motion was approved unanimously.

Sewer Fund

Gary Landis made a motion, seconded by Keith Martin, to approve the Sewer Fund bills totaling \$5,028.28 for the month of February. * The motion was approved unanimously.

Reports for the Month

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. Planning Commission Minutes
4. Solicitor's Report
5. Engineer's Report
6. Manager's Report
7. Road Master's Report
8. Zoning Officer's Report

Adjournment

Gary Landis made a motion, seconded by Keith Martin, to adjourn the meeting at 10:05 P.M. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary