

CLAY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
March 13, 2017

The Supervisors of Clay Township met on a regularly scheduled meeting date of March 13, 2017, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Tim Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Also present was Bruce Leisey, Township Manager, Robert Lynn of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Mejia Law Group, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Tim Lausch called the Meeting to order at 7:00 p.m.

**Meeting Minutes**

Keith Martin made a motion, seconded by Gary Landis to approve the January 3, 2017 meeting minutes as printed in the March 13, 2017 Agenda. \* The motion was unanimously approved.

Gary Landis made a motion, seconded by Keith Martin to approve the February 13, 2017 meeting minutes as printed in the March 13, 2017 Agenda, with the following changes to paragraph #2: Bob Lynn stated that he “has concerns with” the practice of farming over the infiltration facility “and the Stormwater Ordinance does not allow any type of farming over a stormwater facility”. And the addition of the following after paragraph #2: “There was discussion on the impact on the infiltration facility with no-till farming, harvesting hay or grass and moldboard or chisel plowing. The Township Engineering will contact LCCD to ask for their professional opinion”. \* The motion was unanimously approved.

**Treasurer’s Report**

Gary Landis made a motion, seconded by Keith Martin to approve the Treasurer’s Report for the month of February 2017. \* The motion was unanimously approved.

## Visitors

### 1. Durlach & Mt Airy Fire Company

Representatives were Jonathan Zimmerman, Captain; John Martin, President and Don Moyer, Fire Chief.

Jonathan Zimmerman reviewed the details of the February 25<sup>th</sup> storm event with the Board of Supervisors. 325 man hours were spent in the 24 hour period for a total of approximately 2500 man hours spent. Saturday 68 fire fighters responded and Sunday 83 with 45 volunteers.

Tim Lausch thanked the Durlach & Mt Airy Fire Company on behalf of the Board of Supervisors and Township Staff for everything they did during the event. Tim also said the Township is willing to assist financially with expenses incurred during the event.

Don Moyer inquired about the firefighter tax relief program and reviewed the first due alarm box allocations with the Board of Supervisors.

No decisions were made on either of these topics at this time.

### 2. Joshua Parson, Lancaster County Commissioner

Lancaster County commissioner Joshua Parsons updated the Board of Supervisors and audience on the activities of the Lancaster County Commissioner's and gave an overview of the 2018 reassessment process.

Mr. Parsons also passed along his appreciation to the members of the Durlach & Mt Airy Fire Company and the Clay Township Board of Supervisors.

Lou Katz asked if the millage rate will be going down.

Mr. Parsons said that the final assessment numbers will be out in June and at that time you will be able to appeal your assessment if you feel it is not correct. The new millage rate will be determined in October and set on December 17, 2017.

Chief Steffen thanked Mr. Parsons for the Lancaster County Commissioner's being engaged with the County Chief's Association.

3. Paul Moore, EASD School Resource Officer

Officer Moore thanked the Board of Supervisors for their support.

Officer Moore discussed his three core functions as School Resource Officer teaching, law enforcement and mentoring with the Board of Supervisors and the audience.

Keith Martin expressed the Board of Supervisors' appreciation for everything that he does at the school.

4. Tom Zorbaugh, Clay Township Zoning Officer

Tom reviewed his monthly report with the Board of Supervisors. Tom and Bruce are going to begin working on identifying necessary modifications to the current Zoning Ordinance.

**Engineer's Report**

1. Mike Martin Duck Operation – Approve As-Built Plans Escrow

After discussion, it was decided to table any decision until March 28, 2017 to allow the Township Engineer more time to review the latest response from Mr. Martin.

2. Jay Zimmerman – Escrow Release Request

After discussion, it was decided to table any decision until March 28, 2017 to allow the Township Engineer more time to review the latest response from Mr. Zimmerman.

3. Approve Payment Requests for Snyder Park Pavilion Project

Bob Lynn reviewed the payment requests as outlined in the Hanover Engineering letters dated 3/8/17.

Keith Martin made a motion, seconded by Gary Landis to approve payment #2 on Contract #1 in the amount of \$16,681.50 to Amric Construction Inc for work completed through 2/23/17. \* The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to approve payment #2 on Contract #3 in the amount of \$1,012.50 to AKC Mechanical Inc for work completed through 3/10/17. \* The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to approve payment #1 on Contract #2 in the amount of \$6,116.85 to Spotts Brothers, Inc for work completed through 2/24/17. \* The motion was unanimously approved.

### **Old Business**

#### 1. Sewer Feasibility Study

Jennifer Mejia, Township Solicitor, is working on an Agreement and Letter of Understanding.

### **New Business**

#### 1. Attendance at LCATS meeting on 3/29/17

Keith Martin made a motion, seconded by Gary Landis to approve attendance to the LCATS meeting on 3/29.17. \* The motion was unanimously approved.

#### 2. Approve 2016 Municipal Wasteload Mgt Report – Hopeland Sewer Plant

After review, Keith Martin made a motion, seconded by Gary Landis to approve and execute the 2016 Municipal Wasteload Mangement Report for the Hopeland Sewer Plant. \* The motion was unanimously approved.

#### 3. Approve Advertising for Premier R&G Zoning Map Amendment Hearing

After discussion, Keith Martin made a motion, seconded by Gary Landis to approve advertising for the hearing. The Township Manager will obtain available dates from developer and hearing date will be determined at March 28, 2017 Board of Supervisors AM meeting. \* The motion was unanimously approved.

#### 4. Revisions to the Park Regulations Ordinance

After discussion, it was decided to table any decisions until the Township Manager can contact the Rec & Board Commission Member's for their input on the proposed revisions.

5. Declaration of Snow Emergency

Keith Martin made a motion, seconded by Gary Landis to put into place a Declaration of Snow Emergency for the snow storm “Stella” anticipated to start 3/13/17 and carry over to 3/14/17. \* The motion was unanimously approved.

6. Mobilite Data Tower

Jennifer Mejia, Township Solicitor, reviewed information on regulations available with the Board of Supervisors.

It was agreed, to request RFP from special counsel regarding the item.

7. PSATS Conference Attendance

Keith Martin made a motion, seconded by Gary Landis to approve attendance to the PSATS Conference in April 23,24,25 & 26, 2017 for Earl Stauffer, Road Master; Gary Landis, Board of Supervisor and Keith Martin, Board of Supervisor (Keith will check his schedule and let the Township Manager know if he is able to attend). \* The motion was unanimously approved.

8. Building Code Appeals Solicitor

After discussion, Gary Landis made a motion, seconded by Keith Martin to appoint E Richard Young as the Building Code Appeals Solicitor at an hourly rate of \$125.00. \* The motion was unanimously approved.

**Bills to be Paid**

General Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the General Fund bills totaling \$24,964.13 for the month of February. \* The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Recreation Fund bills totaling \$30,685.44 for the month of February. \* The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Sewer Fund bills totaling \$4,184.75 for the month of February. \* The motion was approved unanimously.

**Reports for the Month**

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. Planning Commission Minutes
4. Engineer's Report
5. Manager's Report
6. Road Master's Report

**Adjournment**

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 9:45 P.M. \* The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Keith Martin, Vice Chairman

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Gary Landis, Secretary