

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
March 10, 2014

The Supervisors of Clay Township met on a regularly scheduled meeting date of March 10, 2014, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice Chairman and Gary Landis, Secretary.

Clay Township employee present was Bruce Leisey, Township Manager. Also present was Bob Lynn of Hanover Engineering, Inc.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Timothy Lausch called the Meeting to order at 7:00 p.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the February 10, 2014 meeting minutes as printed in the March 10, 2014 agenda with two corrections. Adding Gary Landis abstained from the vote on meeting minutes and correcting Craig Merkey's address to 1330 Forest Hill Road. * The motion was approved unanimously.

Treasurer's Report

Gary Landis inquired about the line item expenses that appear to be over budget in 2014. Bruce Leisey explained the items are expenses paid one- time during the year and will not occur again this year.

Keith Martin made a motion, seconded by Gary Landis, to approve the Treasurer's Report for the month of February, 2014. *The motion was approved unanimously.

Visitors

1. Justin Harnish, 455 Camp Road

Keith Martin made a motion, seconded by Gary Landis to adopt Resolution #031014 to thank Justin Harnish for his years of service as a Supervisor for Clay Township. * The motion was approved unanimously.

Engineer's Report

1. Fox Family Partners – Holding Tank Request

Kevin Varner, Diehm & Sons, informed the Board of Supervisors that testing was done on the lot and it was determined that the lot will not support an in ground sewage disposal system. At this point, all on lot sewage disposal system options have been exhausted.

Clay Township's current Holding Tank Ordinance does not allow a permanent holding tank except to abate an existing failing situation which is not the case on this project.

Gary Landis made a motion, seconded by Keith Martin to authorize the Township Engineer, Township Solicitor and Township Manager to amend the Clay Township Holding Tank Ordinance to delete the "abate" requirement in the current Holding Tank Ordinance and add less than 800 gpd as per Chapter 71 ADMINISTRATION OF SEWAGE FACILITIES PLANNING PROGRAM from PA DEP. * The motion was unanimously approved.

The Board of Supervisors had discussion on eliminating the requirement of exhausting all on lot options prior to allowing other options. The Board of Supervisors will discuss at their April meeting.

2. Farm Master – waiver of land development

Kevin Varner, representative of Developer, reviewed the project with the Board of Supervisors. The project is for a 50 X 100 building expansion over an existing concrete pad currently used for storage. He explained the storm water from the down spouts will be directed in the same manner as it previously was.

Gary Landis made a motion, seconded by Keith Martin to approve the waiver of land development for Farm Master. The Right-of-Way for a strip of land on Woodcorner Road offered by the Developer to the Township by a deed executed on March 3, 214 will be considered at later in this meeting. * The motion was unanimously approved.

Old Business

1. Rock Road Bridge Repair Bid Update

Hanover Engineering completed their inspection of the Rock Road Bridge. The inspection indicates that the delamination of the beams is occurring where the steel beams are in contact with gunnite concrete abutments and will require some of the concrete to be chipped away to make the necessary repairs. The repairs will extend the service life of the bridge. The proposed future

painting of the structure will assist in maintaining integrity by reducing the potential material loss in the beams due to oxidation. The Township should be aware that the structure remains subject to deterioration and will likely need to be replaced in the not-too-distant future (15 to 20 years). If the Township would not undertake the recommended maintenance at this time, the service life of the span may be significantly reduced (10 years or less). Hanover Engineering is in the process of specifying the required repairs and will prepare the appropriate bid documents. The Township anticipates opening bids in May for award at the May 12 meeting for project completion during mid- to late-summer low flow periods.

No decisions made at this time.

New Business

1. Contribution to Durlach Mt. Airy Fire Co Radio Project

John Martin and Glenn Nolt, representatives of the Fire Company's radio committee, reviewed the cost of purchasing radios for the new County radio system. The company is planning to purchase 3 mobile radios (\$9,248) and 12 portable radios (\$18,971) for a total amount of \$28,219.

After review and discussion, Keith Martin made a motion, seconded by Gary Landis to contribute \$15,000 to the Durlach Mt. Airy Fire Company to purchase their new radios. * The motion was approved unanimously.

2. Adopt Blue Ridge Franchise Agreement

Gary Landis made a motion, seconded by Keith Martin to adopt Ordinance# 031014 to engage in an agreement with Blue Ridge Communications to provide cable services to Clay Township as identified in the cable franchise agreement effective 5/16/14. * The motion was approved unanimously.

3. Approve and Execute 2013 Municipal Wasteload Report

After discussion and review, Keith Martin made a motion, seconded by Gary Landis to accept and approve the 2013 Municipal Wasteload Management Report. * The motion was approved unanimously.

4. Approve Advertising Holding Tank Ordinance Revision

After discussion, it was decided to table this item and to have the Township Solicitor and Township Engineer draft two ordinance revisions. One which would eliminate the "abate" requirement and one which would eliminate the "abate" requirement and the requirement to exhaust all options of putting an on lot system on the property.

The Board of Supervisors will review each draft ordinance at the April meeting.

5. Resolution Accepting Dedication of Additional ROW from Farm Master

Gary Landis made a motion, seconded by Keith Martin to adopt resolution #031014A accepting an additional 5' right-of-way along Woodcorner Road on the Farm Master property. * The motion was approved unanimously. The Solicitor's office will record the Deed.

6. Approve Computer Updates

Keith Martin made a motion, seconded by Gary Landis to approve purchase of one new computer for the Road Master with Windows 7 operating system and update the Township Manager's computer with Windows 7 in the amount of \$874.90. * The motion was approved unanimously.

7. Review PSATS 2014 Bylaws and Resolutions

Gary Landis made a motion, seconded by Keith Martin to authorize Bruce Leisey to vote as indicated in the 2014 Proposed ByLaws changes memorandum dated 2/18/14 from PSATS. * The motion was approved unanimously.

8. Approve Declaration of Disaster Emergency on 2/13/14

Gary Landis made a motion, seconded by Keith Martin to execute the Declaration of Disaster Emergency effective 2/13/14 to 2/15/14 because of snow storm Pax. * The motion was approved unanimously.

9. Approve attendance at LCATS Meeting 4/31/14

Gary Landis made a motion, seconded by Keith Martin to approve attendance for Gary Landis, Keith Martin, Tim Lausch and Bruce Leisey to attend the LCATS Spring Meeting on 4/31/14 at the Four Seasons Complex. * The motion was approved unanimously.

10. Authorize Advertising for the FEMA Flood Plain Public Meeting

Gary Landis made a motion, seconded by Keith Martin to approve advertising of a public FEMA Meeting for Clay Township residents in the flood plain to discuss the new FEMA flood plain maps. * The motion was approved unanimously.

11. Execute Signature Card for Non Uniform Pension Plan

Keith Martin made a motion, seconded by Gary Landis to execute new signature authorization cards for the Clay Township Non Uniform Pension Fund. * The motion was approved unanimously.

12. Approve Tomlinson Bomberger Quote

Gary Landis made a motion, seconded by Keith Martin to award Tomlinson Bomberger quote to apply fertilizer, crab grass and weed control at Township Office and Township Park lawns at a cost of \$3,915. * The motion was approved unanimously.

Executive Session

Gary Landis made a motion, seconded by Keith Martin to enter into Executive Session at 8:55 PM to discuss potential litigation and personnel issues. * The motion was approved unanimously.

Gary Landis made a motion, seconded by Keith Martin to exit Executive Session at 9:45 PM. * The motion was approved unanimously.

Gary Landis made a motion, seconded by Keith Martin to authorize advertising for the hiring of a cleaning person for the Township Office. * The motion was approved unanimously.

Bills to be Paid

General Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the General Fund bills totaling \$111,237.39 for the month of February. * The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Recreation Fund bills totaling \$94.11 for the month of February. * The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Sewer Fund bills totaling \$3,787.59 for the month of February. * The motion was approved unanimously.

Liquid Fuel Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Liquid Fuel Fund bills totaling \$18,250.00 for the month of February. * The motion was approved unanimously.

Reports for the Month

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. DMR
4. Planning Commission Minutes
5. Engineer's Report

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 9:55 P.M. *The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary