

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
April 9, 2018

The Supervisors of Clay Township met on a regularly scheduled meeting date of April 9, 2018, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Tim Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Also present was Bruce Leisey, Township Manager, Robert Lynn of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Mejia Law Group, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Tim Lausch called the Meeting to order at 6:30 p.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the March 12, 2018 meeting minutes as printed in the April 9, 2018 Agenda. * The motion was unanimously approved.

Treasurer's Report

Keith Martin made a motion, seconded by Gary Landis to approve the Treasurer's Report for the month of March 2018. * The motion was unanimously approved.

Visitors

None

Engineer's Report

1. 305 W Mt Airy Road – Waiver from Secondary Sewage Site Testing

Marcus Kline, owner of property located at 325 W Mt Airy Rd, recently purchased the property at 305 W Mt Airy Rd which is directly in front of 325 W Mt Airy Rd and provides a recorded easement for access to 325 W Mt Airy Rd.

Mr. Kline would like to add an area of approximately 200' X 300' (1.38 acres) with access to W Mt Airy Rd to 325 W Mt Airy Rd property, reducing the size of 305 W Mt Airy Rd property from 4.6 acres to 3.22 acres.

Mr. Kline is requesting a waiver from the SALDO requirement to provide documentation that a replacement septic system can be located on the remaining lot area of 305 W Mt Airy Rd.

Mr. Kline stated his justification for his request is that the land he is looking to join with 325 W Mt Airy Rd would never be able to have any kind of septic system on it because there are natural springs on the area that keep the property wet all year long and also since there will be over 3 acres left at 305 W Mt Airy Rd to find an acceptable alternate septic site.

The Board of Supervisors were generally in favor of the waiver based upon the information that was presented.

Mr. Kline will present waiver request to the Planning Commission for their recommendation to the Board of Supervisors.

2. First Response Team of America – Approve Opinion of Probable Cost, Stormwater Management, Land Development and MOU Agreements

After discussion, it was decided to table this request until the April 24, 2018 meeting. Township Staff received the documents for review a few hours before the meeting and have not had sufficient time to review them.

3. Wildflower Pond – Road Dedication Update

There was discussion on the Developers Engineer's request for guidance on what actions will be required to bring the streets up to acceptable standards for dedication.

The Board of Supervisors considered the options of: 1) the Developer reimbursing the Township the amount of PA State Aid that would have been received by the Township if the roads would have been dedicated in a timely manner or; 2) the Developer applying an ultra-thin overlay on the roads to restore the road to "new" condition prior to dedication to the Township.

The Board of Supervisors also discussed disposition of the two temporary cul-de-sacs located on Forget Me Not Drive and Sweet William Way. It was agreed to require the Developer to turn the temporary cul-de-sac on Forget Me Not to a permanent cul-de-sac and to remove the temporary easement on Sweet William Way.

The Board of Supervisors authorized the Township Solicitor to notify the Developer of the Board of Supervisors intent.

4. Ephrata Community Church – Approve Stormwater, Land Development and MOU Agreements

After discussion, it was decided to table this request until Township Staff has an opportunity to review the documents. The Board of Supervisors anticipates making a decision at it's April 24, 2018 meeting.

Old Business

1. Furnace Hill Road, Stony Lane and Camp Road Stormwater Discussion

The Township Engineer and Township Manager informed the Board of Supervisors they met with Marlin & Justin Harnish of Refreshing Mountain Camp to discuss ways for RMC to mitigate stormwater run off from the wooded area uphill from Stony Lane and Camp Road. There was discussion on a simplified solution to construction of diversion berms and level spreaders. RMC representatives had interest in participating in a public/private partnership to install the compost socks with embedding seeding. The Township Engineer informed the Board of Supervisors the price for on-site delivery installation of the socks ranges from \$13-\$17.00 per linear foot.

There was discussion on the cost effectiveness of this process versus installing earthen berms. The Township Engineer and Township Manager will meet with Refreshing Mountain Camp representatives for further discussions.

New Business

1. Review PSATS Proposed Resolutions and Nominations Report

The Township Manager reviewed with the Board of Supervisors the PSATS Proposed Resolutions and proposed action.

The Board of Supervisors indicated their approval with the actions recommended by PSATS.

2. Mark Ulrich – Request to Connect Vacant Lot on W Main St to Public Sewer

Mr. Ulrich owns a building lot along West Main Street. He has expressed interest for the past 10+ years to connect to the public sewer.

The Township had plans to run a sewer main line along the street ROW in front of his property but legal issues between the Township and Ephrata Borough have put those plans on hold at this time. Mr. Ulrich would like to bore under West Main Street to connect to the sewer main line on the west side of the street.

The Board of Supervisors authorized the Township Manager to discuss Mr. Ulrich's request with Ephrata Borough and follow up with Mr. Ulrich.

3. Review and Accept 2016 Liquid Fuels Auditors Report

The Township Manager reviewed the audit report with the Board of Supervisors. There were no findings or deficiencies noted.

Keith Martin made a motion, seconded by Gary Landis to approve to accept the 2016 Liquid Fuels Audit Report from the Commonwealth of PA Auditor General Office. * The motion was unanimously approved.

4. Approve Advertising for Audit Meeting with Herbein & Co

Gary Landis made a motion, seconded by Keith Martin to approve advertising for an audit meeting with the Board of Supervisors, Township Auditors and Herbein & Co with a date to be selected in May 2018. * The motion was unanimously approved.

5. Lawn Maintenance of Township Parks and Municipal Campus

After discussion, the Board of Supervisors authorized the Township Manager to contract for the application of weed and feed on 23.5 acres of park land and at the municipal campus for an amount not to exceed \$2,800.

6. Visit to Durlach Germany

Gary Landis informed the Board of Supervisors that in reciprocation of representatives of Durlach Germany visiting Clay Township, Mr. Landis' wife and son will be visiting Durlach Germany. Mr. Landis shared a slide presentation he put together for their visit with the Board of Supervisors.

Keith Martin made a motion, seconded by Tim Lausch to approve the purchase of picture frames and a history guide to be given to the town of Durlach Germany in the amount of \$42.91. * The motion was unanimously approved.

Bills to be Paid

General Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the General Fund bills totaling \$220,253.02,708.84 for the month of March. * The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Recreation Fund bills totaling \$1,088.56 for the month of March. * The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Sewer Fund bills totaling \$3,317.36 for the month of March. * The motion was approved unanimously.

Reports for the Month

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. Planning Commission Minutes
4. Engineer's Report
5. Manager's Report
6. Road Master's Report

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 9:26 P.M. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary