

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
April 14, 2014

The Supervisors of Clay Township met on a regularly scheduled meeting date of April 14, 2014, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman and Gary Landis, Secretary. Keith Martin, Vice Chairman arrived at the meeting later.

Clay Township employee present was Bruce Leisey, Township Manager. Also present later in the meeting was Bob Lynn, Hanover Engineer Associates.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Timothy Lausch called the Meeting to order at 7:04 p.m.

Meeting Minutes

Gary Landis made a motion, seconded by Tim Lausch to approve the March 10, 2014 meeting minutes as printed in the April 14, 2014 agenda. * The motion was approved unanimously.

Treasurer's Report

Gary Landis made a motion, seconded by Tim Lausch, to approve the Treasurer's Report for the month of March, 2014. *The motion was approved unanimously.

Visitors

1. Lynn Weaver

Mr. Weaver inquired about the status on road improvements to East Woodcorner Road.

The Board of Supervisors informed Mr. Weaver that they are looking into a plan to divert the stormwater off the road and repair the pot holes in the road.

Engineer's Report

1. Homestead Investments #07-19 – Escrow Release, Waiver of “as built”

The Township Manager informed the Board of Supervisors that the Township Engineer's report indicates all facilities appear to be constructed in general compliance with the approved plan and does not object to the waiver of “as built” plan requirements.

Gary Landis made a motion, seconded by Tim Lausch to approve the release of the remaining escrow balance in the amount of \$56,412.51 and approve the waiver of requirement for “as built” plans.

New Business

1. Approve Fence Height Relief at 1110 Girl Scout Road

David Cooper of 1110 Girl Scout Road reviewed his plan to install a 8'–10' high fence for approximately 200' along the turnpike side of 1110 Girl Scout Road. The fence would be 5' from the turnpike fence and would be shadow box to give privacy for family activities. Mr. Cooper supplied pictures of the proposed fence and location of the fence.

Gary Landis made a motion, seconded by Tim Lausch to approve the fence request at 1110 Girl Scout Road. * The motion was unanimously approved.

2. Approve Agreement with Giant Foods and EBA

Gary Landis made a motion, seconded by Tim Lausch to approve the agreement with Giant Foods and Ephrata Baseball Association to install a homerun fence at Snyder Park Field #3 with funds raised by Ephrata Baseball Association. * The motion was unanimously approved.

** Keith Martin arrived at the meeting **

3. Approve Fence Height Relief at 117 Queen Annes Way

Ms. Eichman requested permission to replace her 4' fence with a 6' solid fence. Her daughter has health issues and a higher fence would allow her daughter to be able to enjoy their back yard. Ms. Eichman supplied the Township with a letter of no objection from her neighbors regarding the fence height and a letter of recommendation from her daughter's doctor regarding the fence.

Keith Martin made a motion, seconded by Gary Landis to approve the fence request at 117 Queen Annes Way. * The motion was unanimously approved.

Engineering – Cont

2. Approve Matt Yutzy Stormwater Management Plan

After review of Diehm & Sons letter, Keith Martin made a motion, seconded by Gary Landis to grant a 60 day time extension to make a decision on the Yutzy Stormwater Management Plan. * The motion was unanimously approved.

3. Approve Advertising of Stormwater Management Ordinance, Stormwater Related Zoning and SALDO Ordinance

The Board reviewed the proposed Ordinances.

Gary Landis stated that the proposed Stormwater Management Ordinance will have a major impact on agriculture.

Keith Martin made a motion, seconded by Gary Landis to approve advertising with decision on adoption at next meeting. * The motion was unanimously approved.

4. Charity Gardens Stormwater Pipe Repair

Bob Lynn, Township Engineer reviewed the repair report with the Board of Supervisors.

Gary Landis made a motion, seconded by Keith Martin to approved payment in the amount of \$14,000 to Video Pipe Services for six repairs to stormwater pipes in the Charity Gardens development. * The motion was unanimously approved.

Old Business

1. Rock Road Bridge Repair Update

The Board of Supervisors discussed the Hanover Engineering Associates inspection that was completed on the bridge structure.

The Township Engineer will get prices on repairing and painting the steel beams and scour protection for review at the next meeting.

No decisions made at this time.

New Business – Con't

4. Authorize Advertising Holding Tank Ordinance Revision

Jennifer Mejia reviewed with the Board of Supervisors the revisions which are included in the proposed Holding Tank Ordinance.

Gary Landis made a motion, seconded by Keith Martin to approve for advertising the proposed Holding Tank Ordinance. * The motion was approved unanimously.

5. Authorize Purchase of 2015 F-250 Pickup Truck

Gary Landis made a motion, seconded by Keith Martin to approve purchase of a 2015 Ford Super Duty F-250 XL 4wd service truck as per proposal dated 4/8/14 from Whitmoyer Auto Group in the amount of \$29,106. Vehicle purchased through COSTARS 25-162 purchasing agreement and therefore exempt from PA bidding requirements. * The motion was approved unanimously.

6. Approve and Execute 2014/2015 MOU LCCD

Keith Martin made a motion, seconded by Gary Landis to adopt Resolution No. 041414 which adopts the 2014/2015 Memorandum of Understanding with the Lancaster County Conservation District. * The motion was approved unanimously.

7. Approve Lancaster County Farmland Trust Bike Ride

Gary Landis made a motion, seconded by Keith Martin to approve the request from Lancaster County Farmland Trust to host a bike ride fundraiser on Township roads July 7, 2014 contingent on receipt of Certificate of Insurance and acceptance of any conditions determined by the Police Chief. * The motion was approved unanimously.

8. Multimodal Transportation Grant

This item was tabled at this time.

9. Approve Covered Bridge Metric Century Bike Ride

Keith Martin made a motion, seconded by Gary Landis to approve request to host bike ride on Township roads on August 17, 2014 contingent on receipt of Certificate of Insurance and

acceptance of any conditions determined by the Police Chief. * The motion was approved unanimously.

10. Approve 2013 Non Uniform Pension Plan Financial Statements

Gary Landis made a motion, seconded by Keith Martin to approve the 2013 Non Uniform Pension Plan documents. * The motion was approved unanimously.

11. Approve Advertising of 2013 Budget Audit Meeting

Gary Landis made a motion, seconded by Keith Martin to approve advertising of the 2013 Budget Audit meeting with the Clay Township Board of Supervisors and the Clay Township Auditors. * The motion was approved unanimously.

12. LED Lighting

Keith Martin made a motion, seconded by Gary Landis to approve installation of 10 replacement wall mounted lights at no cost to the Township after PPL rebate.. * The motion was approved unanimously.

13. Sun Valley Road Stormwater Pipe

Keith Martin made a motion, seconded by Gary Landis to authorize replacement of the stormwater pipe under SunValley Road with a 24" plastic pipe. * The motion was approved unanimously.

14. Replace Furnace Hill Road Guide Rail

Gary Landis made a motion, seconded by Keith Martin to give approval to replace the guide rail along 1395 Furnace Hill Road which was damaged by a vehicle accident on April 11, 2014. * The motion was approved unanimously.

15. Award Road Work Bids

Gary Landis made a motion, seconded by Keith Martin to award the seal coating bid in the amount of \$.897 for approximately 105,000 sq yds at a cost of \$94,185 to Martin Paving and line painting in the amount of \$24,095. As per attached bid sheets. * The motion was approved unanimously.

16. EAJA Update

Gary Landis informed the Board of Supervisors that EAJA will be installing a 4” water lateral extension from the Lincoln Storage Facility to Apple Street to improve capacity and pressure in the Clay area.

Executive Session

Gary Landis made a motion, seconded by Keith Martin to enter into Executive Session at 9:05 PM to discuss potential litigation and personnel issues. * The motion was approved unanimously.

Gary Landis made a motion, seconded by Keith Martin to exit Executive Session at 10:15 PM. * The motion was approved unanimously.

17. Hiring of Cleaning Person

Gary Landis made a motion, seconded by Keith Martin to approve hiring of Trudy Fritz, 160 W Church Road, Stevens to clean the municipal office weekly at a rate of \$15.00 per hour. * The motion was approved unanimously.

18. Multimodal Transportation Fund Grant

Gary Landis made a motion, seconded by Keith Martin to authorize the Township Manager to proceed with compilation of the grant application to improve and enhance the Rt 322, Durlach Road and Woodcorner Road intersection. * The motion was approved unanimously.

Bills to be Paid

General Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the General Fund bills totaling \$35,965.99 for the month of March. * The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Recreation Fund bills totaling \$90.61 for the month of March. * The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Sewer Fund bills totaling \$2,687.10 for the month of March. * The motion was approved unanimously.

Reports for the Month

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. DMR
4. Planning Commission Minutes
5. Engineer's Report

Adjournment

Gary Landis made a motion, seconded by Keith Martin, to adjourn the meeting at 10:30 P.M. *The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary